



JOB DESCRIPTION

Job Title: Team Member ALM/Dealer	Job Reference indicator:
Organization Function: Treasury	Job grade:
Organizational Level:	Location: Head Office
Reporting Relationships Functionally reports into: Head Treasury Administratively reports to: Head Treasury	
Job objective(s) Responsible for managing the bank's Asset and Liability Management (ALM) activities, liquidity, and interest rate risk, while executing treasury dealing operations in line with regulatory requirements and internal policies. The role ensures optimal balance sheet structure, profitability, and compliance with risk appetite	
Duties & Responsibilities <ul style="list-style-type: none">• Monitor and manage liquidity positions, interest rate risk, and funding requirements.• Prepare ALM reports and recommend strategies to optimize balance sheet structure.• Support stress testing and scenario analysis for liquidity and interest rate risk.• Execute money market, FX, and fixed-income transactions within approved limits.• Monitor market trends and provide pricing for internal and external clients.• Ensure compliance with regulatory and internal risk limits during trading activities.• Adhere to regulatory guidelines (Basel, IFRS, local regulations) and internal policies.• Maintain accurate records of transactions and ensure timely reporting.• Support audits and regulatory inspections related to treasury operations.• Build and maintain relationships with counterparties, brokers, and financial institutions.• Provide market intelligence and updates to management and relevant stakeholders.• Perform other duties as assigned by supervisor	



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Key Performance Indicators

- Income from FX Sales
- Business Volume on FX sales
- Accuracy of deal execution
- Customer satisfaction levels
- % Market share
- Level of adherence to regulatory compliance
- Level of adherence to Internal Limits
- Margins on Trading

Minimum Education Qualifications

- A good first degree in any business related discipline.
- Masters degree in Finance and other business-related disciplines will be added advantage
- Professional treasury qualification will be an added advantage

Previous Work Experience Requirement

- Minimum of 2 years experience in a bank's Treasury.
- Experience in FCY Trading or Money Market.

Key Competency List

Knowledge

Good knowledge and understanding of the international foreign exchange market
Good understanding of technical and fundamental market factors
Treasury Knowledge
Trading Knowledge
Global financial trends

Skill/Competencies

- Strong trading skills
- Good Customer Service
- Relationship Management
- Strong negotiation skills
- Oral & Written communication
- Team building
- Coaching
- Leadership Traits
- Organization and coordination skills

_____ have read and understood my job descriptions, and I hereby promise to deliver accordingly.



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Name

Signature

Date

Approved by:

Name

Signature

Date